



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

JOSH STEIN  
GOVERNOR

DANIEL H. JOHNSON  
SECRETARY

October 28, 2025

**NOTIFICATION OF AWARD**

JAMIE DAVIS  
GARRETT JAMES COMPANY LLC  
PO BOX 339  
SUMMERFIELD, NC 27358

CONTRACT ID: MG00494  
TIP NO: N/A  
FED AID NO: STATE FUNDED  
WBS ELEMENT NO.: GMR07.ALA.1SM, GMR07.ALA.2SM, GMR07.CAS.1SM,  
GMR07.CAS.2SM, GMR07.ORA.1SM, GMR07.ORA.2SM  
COUNTY: ALAMANCE, CASWELL, AND ORANGE  
LOCATION: VARIOUS  
TYPE OF WORK: TRAFFIC SIGNAL INSTALLATION, UPGRADE, &  
REPAIRS

Ms. Davis,

I am pleased to inform you that **Garrett James Company LLC** has been awarded the contract for the above project based on the bid submitted **October 16, 2025**, in the amount of **\$1,110,461.00** Please provide the following documents to the Division 7 Contract Office within 14 calendar days from the date you receive your award letter:

1. A current certificate of insurance on an **ACORD** form. The certificate of insurance must verify coverage as required by Article 107-15 of the Standard Specifications and must name the State of North Carolina as an additional insured on the commercial general liability policy. The contract ID, description and county must be listed on the form. The certificate of insurance should be returned to me via email at **jsour@ncdot.gov**.

The Department will complete the execution of the contract and return one copy of the contract to you. Please remember that work may not start before the contract has been properly executed and a purchase order has been issued.

Your point of contact for this contract is Dawn McPherson, the Division Traffic Engineer. The Traffic Engineer's mailing address is 1584 Yanceyville St., Greensboro, NC 27405, and the telephone number is (336) 487-0175

*Mailing Address:*  
NC DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS DIVISION 7  
PO BOX 14996  
GREENSBORO, NC 27415-4996

*Telephone:* (336) 487-0075  
*Fax:* (336) 334-3637  
*Customer Service:* 1-877-368-4968

*Location:*  
1584 YANCEYVILLE STREET  
GREENSBORO, NC 27405

*Website:* [www.ncdot.gov](http://www.ncdot.gov)

If you have any questions, please contact Jennifer Sour by telephone at (336) 487-0080.

Best Regards,

DocuSigned by:  
*Jennifer Sour*

B213233052CA46B...

Jennifer A. Sour  
Division Contract Engineer

JAS/asy

cc: file

ec: W. R. Archer, III, PE., Division Engineer  
M. P. Whitley, PE, MPA, Deputy Division Engineer  
S. D. Dixon, Division Maintenance Engineer  
A.G. White, Assistant Division Maintenance Engineer  
B.K. Ketner, PE, Division Project Team Lead  
D. McPherson, Division Traffic Engineer  
A. W. Hinshaw, Traffic Project Manager  
SMO